

REQUEST FOR EXPRESSIONS OF INTEREST FOR

CONSULTING SERVICES FOR THE SIKKIM BIODIVERSITY CONSERVATION AND FOREST MANAGEMENT PROJECT

The Japan International Cooperation Agency (JICA) is providing an ODA loan for the Sikkim Biodiversity Conservation and Forest Management Project (SBFP) to the Forest, Environment & Wildlife Management Department (FEWMD), Government of Sikkim. Total outlay of the project is Japanese Yen 6,347 million (Rs 330.57 crores). The project consists of biodiversity conservation, ecotourism and forest management components to be carried out in the state of Sikkim.

- 2 The Project Management Unit (PMU), of SBFP intends to employ a Consultancy firm to provide services for project management consultancy for the project. The cost of the Consulting Services will be financed out of the proceeds of an ODA loan and the consultants will be selected in accordance with the Guidelines for the Employment of Consultants under JICA ODA Loans.
- 3 The PMU intends to shortlist eligible and qualified consultancy firms to Project Management Consultants.
- 4 The role of the Project Management Consultant (PMC) will be to provide assistance and guidance to the PMU in monitoring the overall progress of the Project, reporting its progress, ensuring the quality of works and help in effective implementation of various components and activities of the Project. PMC will thus assist the Project Management Unit (PMU) for (i) effective and efficient implementation of the activities (ii) improvement of processes and procedures for project implementation at state, division and field levels, and (iii) provide overall consulting services to PMU on technical and managerial aspects as well as policy initiatives related to the project implementation.
- 5 The project includes the biodiversity conservation and forest management components (viz. **Baseline survey on biodiversity, integrating use of remote sensing and GIS technology for enhancement of biodiversity conservation, Construction of Sikkim Biodiversity Conservation Center, research and extension activities, ecotourism development and capacity building, Development of Eco-friendly Infrastructure, Solid Waste Management, JFM/ EDC activities, forest management through peoples involvement, income generation activities through SHGs, development of sustainable financing mechanisms etc**)
- 6 The total project duration is estimated to be 10 years. The Project Management Consultant shall work through out the project period although international consultants are required for six and a half years only. It is estimated that 48 man-months of international foreign consultants and 172 man-months of national consultants will be required. In addition a provision of 166 man-months of technical support staff will be necessary.
- 7 Consulting firms barred from participating in any project funded by the Government of India or any other international donor (i.e. JICA, World Bank, ADB, DFID) on the date of submission of their EOIs will not be eligible to participate in this project. A declaration to that effect shall be furnished by applicants.
- 8 The firms should have extensive experience in providing Consultancy services for project management of Biodiversity Conservation, Ecotourism, Forest Management in India or similar developing countries. The firms must be able to support the staff resources required in the sectors necessary. Experience in community participation and awareness activities and institutional development planning activities is also required.
- 9 Applicants should have experience in projects of comparable size, complexity, and technical specialty in similar developing countries.

- 10 Expression of Interest should include;
- Profile of the Firm(s) detailing the activities and business
 - List of similar assignments completed and in progress, (with brief project description, relevancy, information of cost of the services, cost of project, employer and funding agency) to demonstrate that they have sufficient experience and capacity to perform the services;
 - Eligibility statement
- 11 Expressions of Interest shall be evaluated taking into consideration the following:
- Experience in project management of projects of a similar size and complexity together with their experience and technical expertise in areas relating biodiversity conservation, ecotourism, solid waste management, forest management, community participation, income generation activities, awareness generation, institutional strengthening/capacity building etc.
 - Experience of donor funded projects;
 - Experience in India or similar developing countries
- 12 The Expression of Interest shall be submitted in a sealed envelope clearly marked as “**Expression Of Interest For Project Management Consultancy For Japan International Cooperation Agency (JICA) Assisted Sikkim Biodiversity Conservation and Forest Management Project (SBFP)** Expressions of Interest should be received before 1500 Hrs. IST on (19th June, 2010) EOI received before this stated time and date only shall be considered. Late EOI shall be rejected.
- 13 Interested consultancy firms are requested to submit their EOI to “The Office of Addl PCCF cum Project Director, JICA , Forest Environment and Wildlife Management Department , Forest Secretariat, Deorali, Gangtok, Sikkim , **INDIA, 737101.**
- 14 This EOI notice may also be seen on the website of the Forest Environment and Wildlife Management Department <http://www.sikenvis.nic.in>.
- 15 Only eligible firms having the required qualifications shall be considered for short listing. Only shortlisted firms or associations shall be invited to forward proposals for the services and the evaluation of these proposals shall be carried out by the QCBS methodology.

Application form for Expression of Interest for Project Management Consultants for the SBFP.

1. Name of the Consulting firm(s)
(Firm/ Organization):

- 2 Name & Designation of the office bearer(s):

3. Full Postal Address:
Telephone-
Fax-
E Mail -
4. Year of Registration:
5. Address of Branch Office in India/

4. List of professionals employed by the firm
(permanent/contractual) who would be engaged for the consultancy, along with their brief CVs:

- 5 List past and current experience in providing similar Consulting Services under externally funded projects in India or similar countries and attached details of each:

6. List other consulting assignments in progress and attached details of each:

- 7 Eligibility statement

8. Documents to be attached
 - (a) Annual report (Most recent)
 - (b) Last three year's audited statement
 - (c) Copy of registration certificate
 - (d) Other relevant documents (pl list)

Date

Place

Attach Company brochures

Signature of the Office Bearer